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Scrutiny & Overview Committee Crime and Disorder Working Group

Monday, 18th April, 2016 at 5.30 pm

Hastings and Knepp Rooms, Parkside, Chart Way, Horsham

Councillors: Roger Clarke (Chairman)

Alan Britten
David Coldwell
Adrian Lee

Tim Lloyd
Jim Sanson
David Skipp

You are summoned to the meeting to transact the following business

Agenda

	Page No.
1. Apologies for absence	
2. Minutes	
To approve as correct the minutes of the meeting held on 14 th December 2015	
3. Declarations of Members' Interests	
To receive any declarations of interest from Members of the Working Group	
4. Announcements	
To receive any announcements from the Chairman or the Chief Executive	
5. Protocol for the Scrutiny of Crime and Disorder Matters	1 - 4
For information only	
6. Review of the progress of the Community Safety Partnership Action Plans	5 - 34
End of year plans:	
<ul style="list-style-type: none"> • Vulnerable Victims – presented by NPT Inspector, Clare McKnight • Casualty Reduction – presented by Station Manager WS Fire and Rescue Service, Richard Davy • Alcohol and Drugs – presented by the Community Safety Manager, Greg Charman 	

7. **Date of next meeting**

Suggested November/December 2016 to review the mid-year progress of the CSP

PROTOCOL FOR THE SCRUTINY OF CRIME AND DISORDER MATTERS **Horsham District Council**

1. Introduction

The power to scrutinise local Community Safety Partnerships (CSP) is granted through a number of pieces of legislation including: The Police and Justice Act 2006, the Local Government & Public Involvement in Health Act 2007. Most recently however the Crime and Disorder Overview and Scrutiny Regulations 2009 (and statutory guidance) has granted local authorities new powers for the scrutiny of crime and disorder and Councillor Call for Action (CCfA).

The legislation has widened the provisions of Overview and Scrutiny and defines those crime and disorder functions or matters that may be considered by Overview and Scrutiny Committees and those that are considered 'excluded matters'.

These require that every local authority has in place a committee with power to review and scrutinise, and make reports or recommendations, regarding the functioning of the responsible authorities (*which include*): *Horsham District Council, West Sussex County Council, West Sussex Fire and Rescue Service, Sussex Police, the Primary Care Trust and Surrey and Sussex Probation Service*) that comprise a Community Safety Partnership (CSP). The new legislation forms part of the Government's commitment to strengthen the accountability of local CSP's and enhance the role of local councillors and local communities in preventing and reducing crime. In Horsham District, the Scrutiny and Overview Committee has been designated the "Crime and Disorder Committee" for the purposes of scrutinising crime and disorder matters.

2. Purpose of the Protocol

The purpose of this protocol is to define the manner in which the Scrutiny and Overview Committee can scrutinise the Horsham District CSP and its partners with a view to facilitating good working relationships throughout the scrutiny process.

3. Principles of the Community Safety Scrutiny Operation

- (i) Community Safety Scrutiny is intended to be positive, objective and constructive. It should acknowledge good practice and recommend improvements where it feels these would be of benefit. The Scrutiny process should focus on service outcomes and seek to add value and drive improvements to public services.

- (ii) Community Safety and reducing crime and disorder for the people of Horsham District is dependant on many factors including the services provided through the Community Safety Partnership. This shared responsibility will be acknowledged by the Overview and Scrutiny Committee when undertaking scrutiny reviews.
- (iii) At all times, both Officers and Members of the organisations involved in crime and disorder scrutiny, representatives and Members of the public will be treated with respect and courtesy.
- (iv) The key organisations involved in the scrutinising of crime and disorder must be willing to share information, knowledge and reports which relate to the delivery and success of services in Horsham District, and carry out duties that would be reasonably expected of them to enable crime and disorder scrutiny to be successfully undertaken.
- (v) Crime and disorder scrutiny will be open and transparent.

4. The key provisions of the legislation

These are as follows:

- (1) Every local authority is required to have in place a Crime and Disorder Committee with power to review and scrutinise, and make reports and recommendations, regarding the discharge by the responsible authorities of their crime and disorder functions;
- (2) Crime and Disorder Committees must meet at least once a year;
- (3) Responsible authorities or co-operating bodies (*non statutory CSP members*) must provide such information requested by the Crime and Disorder Committee within the timescales identified in the request;
- (4) Crime and Disorder Committees can request the attendance of a representative of a responsible authority or co-operating body in order to answer questions;
- (5) Responsible authorities or co-operating bodies must respond to any recommendations made by the Crime and Disorder Committee within 28 days.
- (6) Crime and Disorder Committees can co-opt additional members to serve on the committee to add value and expertise to the Committee's work. Co-optees can include any person except a member of the local authority's executive.

5. Terms of Reference for the scrutiny and overview of crime and disorder in Horsham District

The function and terms of reference of the Scrutiny and Overview Committee in relation to Crime and Disorder issues are as follows:

- (1) to scrutinise the work of the CSP and the partners who comprise it, insofar as their activities relate to the partnership itself;
- (2) to make reports and / or recommendations to the Council with respect to the discharge by the CSP of its crime and disorder functions;
- (3) to act as a 'critical friend' of the CSP, providing it with constructive challenge at a strategic level rather than adversarial fault-finding at an operational level;
- (4) to consider Councillor Call for Actions (CCfAs) that arise through the Council's CCfA process and which relate to Crime and Disorder matters.

Work Programming - The CSP will be advised in advance of any scrutiny review relating to a crime and disorder issue that the Scrutiny and Overview Committee is intending to undertake as part of its annual work programme.

Scrutiny Topics - These may include scrutiny of the CSP partnership plan, the strategic assessment, performance reports, or any activities relating to crime and disorder matters which are co-ordinated at district level. It is recommended that performance against the partnership plan be considered as the benchmark for any selected topic.

Notice of required attendance at scrutiny meetings -The Scrutiny and Overview Committee will give **at least 4 weeks notice** to responsible/co-operating authorities requesting their attendance at a scrutiny and overview meeting. Attendance requests will clearly outline the scope of the scrutiny exercise.

Notice of Information required for scrutiny -The Scrutiny and Overview Committee will give **at least 4 weeks notice** to responsible / co-operating authorities requesting information relating to the planning and operation of crime and disorder reduction activities and strategies that it requires in order to facilitate the overview and scrutiny process. Information provided by responsible/co-operating authorities should be depersonalised, unless the identification of an individual is necessary or appropriate for the Overview and Scrutiny Committee to properly exercise its powers. The information should also not include information that would be reasonably likely to prejudice legal proceedings or current or future operations of the responsible authority/co-operating authorities.

Making and Responding to Recommendations - At the conclusion of its study, the Scrutiny and Overview Committee will consult the CSP on any draft reports and associated recommendations before they are published. Final reports and recommendations will be sent to the relevant responsible / co-operating authorities that are affected by the report or recommendations, plus other individuals or organisations that contributed to the study. As required by the legislation, responsible / co-operating authorities must respond to any relevant recommendations made by the Scrutiny and Overview Committee within 28 days of receipt.

Monitoring the Implementation of Recommendations - The Scrutiny and Overview Committee will monitor, as appropriate, progress in implementing any recommendations.

Reviewing the Protocol - This protocol will be kept under regular review to ensure it remains fit for purpose and compliant with emerging legislation.

Vulnerable Victims

Outcome	To engage with our vulnerable persons community in order to prevent crime and provide support
Context	This can be broken down into Young Persons/CSE, Disabled (including Mental Health) and Older Persons
Strategic Objectives	<ul style="list-style-type: none"> • To increase the confidence in reporting of crimes by these groups. • Delivery/support of practical events / activities with relevant partners. • Identifying the level of services already available on Horsham District, and to identify any gaps. • Promoting the activities of the CSP regarding vulnerable persons.
Key Performance Indicators	<ul style="list-style-type: none"> • The number of events relating directly to these groups that members of the CSP are involved in. • The promotion of national, regional and local campaigns. • The prevention of scam crimes (which particularly target the elderly). • Producing a gap analysis of services needed for our vulnerable communities in service provision
Strategic Lead Partners	Sussex Police
Operational Delivery Lead	Chief Inspector Howard Hodges – Sussex Police

Vulnerable Victims

Action	Progress	Status (R A G)
<p>1. Older Persons – To link in with Age UK regarding how to increase the level of confidence in reporting crime.</p>	<p>Meeting to be arranged by PEO Hull with police, Age UK and VSS to discuss this.</p> <p><i>Initial meeting held on 27 August 2015 between Aimee Day (Age UK) PEO Hull and PCSO Parsons. Successful talks have already been held jointly with police, banks and Trading Standards to encourage reporting of fraud and scam incidents. Discussions carried out looking at other talks that could be held such as winter security advice and personal safety.</i></p> <p><u>Action:</u> Potential for monthly talks to be held, rota to be arranged.</p> <p><u>Update:</u> Monthly talks held in October, November, (December Age UK had Christmas activities planned and asked us not to attend), January and February. Future dates to be arranged.</p> <p><i>Second meeting held at Age UK on 14 October with Hubs and Clubs Manager Aimee Day, Insp McKnight, PEO Hull and PCSO Poynter. (Mel Brown, VSS unable to attend).</i></p> <p><u>Action:</u> PEO Hull to liaise with Jan Wise – Age UK Rural Clubs Development Officer about talks being held in Southern Horsham locations.</p> <p><u>Update:</u> PEO Hull has liaised with Jan Wise and has attended the Steyning Vintage Years Group in Steyning on 08/01/16 and gave a talk to 60+ older persons in attendance about scams and crime reporting. Further talk to be held on 03/06/16.</p> <p><u>Action:</u> PEO Hull and Aimee Day to produce article for possible publication in the West Sussex County Times and The Arun Magazine (Age UK publication).</p> <p><u>Update:</u> A joint magazine article has not been produced due to Aimee Day's departure from Age UK in November. PEO Hull has met with Aimee's replacement Kirsten Shepherd who was busy settling into her new role. PEO Hull has emailed the editor of The Arun Magazine Liz Trundle to ask if there is a space available in the magazine and for deadline dates. Awaits response. Draft article is being prepared.</p> <p>Meeting to be arranged for Insp McKnight and PEO Hull to meet with Melanie Brown from Victim Support.</p> <p><u>Action:</u> PEO Hull to arrange meeting.</p> <p><u>Update:</u> Meeting still to be held. PEO Hull to discuss with Inspector McKnight.</p>	

Vulnerable Victims

2. Older Persons
– Organising
regular
Operation
Signature talks
with elderly
residents.

PEO Hull to maintain a list of Op Signature talks that have been arranged by PCSOs with banks, residential homes, clubs etc. This is to be promoted within the NPT.

Talks held:

January 15:

01/15 – Billingshurst Medical Centre – PCSOs Green and Boniface – Talk to patients.

19/01/15 – Page Court, Horsham – PCSO Poynter – Talk to residents

February 15:

02/02/15 – Amberley Panel Meeting – PCSO Boniface

05/02/15 – West Hope Mews, Horsham – PCSO Poynter – Talk at supported living accommodation for adults with learning difficulties and their carers.

24/02/15 - Red Cross Volunteers, Rushams Road, Horsham – PCSO Bicknell - small introduction about scams that they could pass on to their service users.

March 15:

19/03/15 - Millennium Hall, Roffey – PCSOs Bell & Parsons

25/03/15 - Barclays Bank, Horsham - PCSOs Bell & Parsons accompanied by Trading Standards.

April 15:

10/04/15 – RAFA, Storrington – PCSO Boniface

May 15:

05/05/15 - Women's Institute, Tythe Barn, Horsham – PCSO Bicknell – Attended by 40 women, mostly elderly, local residents.

26/05/15 - Bridges Court, Roffey - PCSOs Bell & Parsons

June 15:

08/06/15 - Age UK – PCSOs Bell & Parsons accompanied by Trading Standards - Santander, Halifax, Nationwide, RBOF, TSB also invited.

11/06/15 – Probus Business Group, Southwater – PCSO Poynter – Talk given to group attendees.

22/06/15 - Age UK - PEO Hull – Barclays, Santander and Trading Standards attended. Natwest, HSBC, Lloyds also invited but did not attend.

July 15:

07/07/2015 - The Phoenix Stroke Club c/o Forest Boys School Horsham – PCSO Bicknell - different service users attend on different days

27/07/2015 - The Phoenix Stroke Club c/o Forest Boys School Horsham – PCSO Bicknell - different service users attend on different days

August 15:

September 15:

07/09/15 – Pulborough Library – PCSO Green - A community group has set up a Coffee morning for residents of Pulborough and they have asked for a talk.

Vulnerable Victims

	<p>October 15: 08/10/15 – Coldwaltham Coffee Morning – PCSO Boniface</p> <p>November 15: 05/11/15 - RAFA, Storrington – PCSO Boniface</p> <p>December 15: None held due to Christmas commitments at many locations.</p> <p>January 16: 08/01/16 – Vintage Years Group, Steyning – PEO Hull – Short talk held. Further talk arranged to show DVD on 03/06/16.</p> <p>11/01/16 - Monday Lunch Club, Billingshurst – PCSO Green – talk held to attendees, DVD shown.</p> <p>12/01/16 – White Horse Court, Storrington – PCSO Boniface – talk to residents at coffee morning.</p> <p>Further 2016 dates to be added once arranged/held. Ongoing.</p>	
<p>3. Older Persons – meet with Age UK and VSS and NHW and any other agencies to discuss current service provision.</p>	<p>Meeting to be arranged by PEO Hull with police, Age UK and VSS to discuss this.</p> <p><i>Meeting held on 14 October 2015 at Age UK. Aimee Day discussed current service provisions of Age UK Horsham District:</i></p> <p><i>Day Centre at Lavinia House open 5 days a week – Monday to Friday and one Sunday a month.</i></p> <p><i>Age UK has Village Agents that cover Billingshurst & Shipley and Rusper areas</i></p> <p><i>Has Rural Clubs Development Officer for the Southern part of the district – Jan Wise</i></p> <p><i>Age UK offers a home help service – which is a paid for scheme.</i></p> <p><i>They also offer some home services which are free for example offering six weeks support when coming out of hospital. They also offer carers support.</i></p> <p><i>There staff also attend networking events.</i></p> <p><i>They offer a free befriending service which is staffed by volunteers along with an IT befriending service.</i></p> <p><i>Age UK make referrals to GP surgeries, Social Services, Mental Health Teams and police when required.</i></p> <p><u>Action:</u> Further meeting to be arranged with VSS.</p> <p><u>Update:</u> Meeting still to be held.</p>	

Vulnerable Victims

	<p><i>Meeting held at The Beeding Hub 03/12/15 between PEO Hull and Debbie Wood. Debbie is looking at the possibility of forming a Befriending Coalition for Horsham District so that older people who may be lonely or requiring further support can have regular visits.</i></p> <p><i><u>Action:</u> Debbie Wood to attend the Brighton & Hove Befriending Coalition meeting in January 2016. Debbie Wood to liaise with Greg Charman at HDC. PEO Louisa Hull to contact PEO Kevin Brown at Brighton.</i></p> <p><i><u>Update 1:</u> PEO Hull has discussed the befriending coalition with PEO Brown who states it extremely successful and proactive in Brighton and that it would benefit Horsham if they could have a similar service run in conjunction with that in Brighton and Hove. PEO Johnstone at Crawley also states this may benefit the Crawley area also.</i></p> <p><i><u>Update 2:</u> Link Visiting Scheme/Befriending Coalition meeting held at Crawley Police Station on 16/03/16. Attended by Mark Eyre (Partnership Manager, West Sussex Division), Jeremy Sharpe (Director – Link Visiting Scheme), Emily Kenward (Time To Talk Befriending), Debbie Wood (Link Visiting Scheme Co-ordinator), David Sheldon (Horsham Matters/WSCC Councillor), Bernadette Lawrie (Op Signature Lead, Sussex Police), Wendy Johnstone (PEO – Crawley), Darin Bird (Reducing Repeat Demand Coordinator), Kevin Brown (PEO – Brighton). PEO Hull was unable to attend due to annual leave.</i></p> <p><i><u>Action:</u> Once available PEO Hull will disseminate briefing document to Horsham District Officers regarding the provision of support that can be sourced from the Upper Beeding Link Visiting Scheme. Further meeting to be held at the end of May. Date TBC by Mark Eyre.</i></p>	
<p>4. Older Persons - Use Sussex Police campaign diary to promote crime prevention work with Older Persons using social media and other methods.</p>	<p>PEO Hull to provide details of police campaigns to CSP, so they too can promote events.</p> <p><i>Joint CSP events and campaigns calendar exists and is updated at the start of each year.</i></p> <p><i><u>Action:</u> PEO Hull is to produce an article for January edition of The Arun and the West Sussex County Times</i></p> <p><i><u>Update:</u> As above, Arun Magazine editor has been contacted for dates of next edition and feasibility. PEO Hull is producing an article and will send on to Kirsten Shepherd at Age UK for addition of Age UK related content.</i></p> <p><i><u>Actions:</u> The use of libraries by PCSOs is to be encouraged. Tag on to existing events. PEO Hull to advise PCSOs. PEO Hull has spoken to Citizen Advice who are also happy to promote Sussex Police campaigns, hold a stock of literature etc.</i></p> <p><i><u>Update:</u> PCSOs Parsons and Bell have been liaising with Horsham library staff and will look to hold any</i></p>	

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	<p><i>relevant future events there and campaign leaflets are delivered there when available.</i></p> <p><i>04/04/16 - PEO Hull is awaiting the Sussex Police campaigns calendar for 2016/2017 from Corporate Communications, HQ and will circulate relevant campaign information to CSP members when available.</i></p> <p><i>Ongoing.</i></p>	
<p>5. Older Persons - Identify any other national, regional and local campaigns and promote them by CSP.</p>	<p>All agencies to let Lou Hull know of their campaigns, so she can co-ordinate CSP response.</p> <p><i>National Older Persons Day – PEO Hull, Neil Worth and RPU officers attended the Age UK Celebrating Later Life event on 1 October at the Drill Hall, Horsham.</i></p> <p><i>Age UK – Winter Warmth</i></p> <p><u>Action:</u> <i>PEO Hull to liaise with other agencies to establish local campaigns;</i></p> <p><i>Liaised with Jan Wise - Dingemans (Steyning), & Debbie Wood - The Beeding Hub, The Link Visiting Scheme (Upper Beeding, Bramber & Steyning) and attended joint event on 15 October 2015 at the Beeding Hub.</i></p> <p><i>Citizens Advice</i></p> <p><i>WSFR</i></p> <p><i>Horsham Matters</i></p> <p><u>Update:</u> <i>E-mail sent to Richard Davy, WSFR and David Sheldon, Horsham Matters on 04/04/16 re 2016/2017 events. PCSOs Bell and Parsons tasked to visit Horsham Citizens Advice.</i></p> <p><i>Response received from David Sheldon, Horsham Matters:</i></p> <p><i>Louisa</i></p> <p><i>We don't have any programmes specifically targeted at older people. Anyone in a crisis can be referred to the foodbank and those on low incomes and in crisis can access our Local Assistance Network services (household goods, fuel vouchers). We can also offer discounts on anything in our stores for those in need.</i></p>	

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	<p><i>If there are any areas you come across where there is a gap in provision and you think we could help then please let me know – we're always willing to consider something new!</i></p> <p><i>Regards</i></p> <p><i>David</i></p> <p>Ongoing.</p>	
<p>6. Disability - To support local disability groups and encourage reporting of Hate Crime.</p>	<p>Sussex Police Disability Engagement Officers and PCSOs to attend local community disability events and groups e.g. Oasis Disco, people come first meeting, Oak Tree Farm, Outreach 3way, Gateway Club etc.</p> <p><i>Launch of The Self Evident App by Sussex Police and the OPCC.</i></p> <p><i>Discussions ongoing with PS Peter Allen, PEO Hull and Sussex Police Corporate Communications to develop an awareness booklet/leaflet for people with disabilities and their carers, using material obtain from the Disability Hate Crime Awareness Day event at the Drill Hall on 14 October.</i></p> <p><u>Update:</u> <i>Peter Allen has advised that permission has been sort from Surrey Police to reproduce their easy read guide to reporting crime.</i></p> <p><i>Meeting arranged for 7 December, 2pm at Horsham Police Station to discuss training for carers of people with disabilities on how best to support them to report hate crimes and hate incidents. Attendees: Greg Charman, PEO Hull, PCSO Poynter, Ellie Bubb (Impact Initiatives) PS Peter Allan.</i></p> <p><u>Update:</u> <i>Further meeting held on 26 January. A training package is being produced by Horsham Police (with assistance from PS Allen), Impact Initiatives and HDC. Greg Charman is pulling final package together and a trial of the package is hoped to be trialled by the Horsham Police Cadets and by Impact Initiatives.</i></p>	
<p>7. Disability – To support local events – National Hate Crime Week and UK Disability History Month</p>	<p><i>14 October 15 – Drill Hall. All relevant agencies in attendance including Sussex Police</i></p> <p><i>29 October 15 – Bowling Club, Broadbridge Heath. Meeting with Alzheimer’s Society Support Group.</i></p> <p><i>30 October 15 – Disability Awareness Session at HQ</i></p> <p><i>16 November 15 – Horsham Youth Hub. Talk to Young Carers Group about personal safety.</i></p>	

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	<p><i>18 November 15 – Drill Hall. Blue Oasis disco.</i></p> <p><i>9 December 15 - Alzheimer’s Society, Bishopric. Meeting with Horsham District Dementia Action Alliance</i></p> <p><i>13 December 15 – St Marks Hall, North Heath Lane. Support relaxed performance of pantomime for disabled people and their carers.</i></p> <p><i>01 April 16 – Autism Awareness Event, Millennium Hall, Roffey.</i></p> <p>Further 2016 dates to be added once arranged/held.</p>	
<p>8. Disability – to support Pegasus Card</p>	<p>This is being administered by the Southwater Police Volunteers to assist in the communication by disabled persons.</p> <p>The Pegasus Card is being promoted at all events attended by the Disability Engagement Officers (DEOs) and they are signposting to the application form on the Sussex Police website.</p>	
<p>9. Disability – Agencies to discuss current service provision and to promote this.</p>	<p>To support the introduction of the Thumbs Up Scheme which is currently being used in other districts in West Sussex. The aim of this scheme is to improve services to people with a learning disability. The scheme is based on ten tips for good customer support. This is a free scheme open to all businesses and services. To take the pledge all you have to do is agree to put into action the top ten tips. These are based on what people with learning disabilities have said. The tips are straight forward, and can be put into practice with little or no cost.</p> <p>To support Horsham becoming a Dementia Friendly District. Horsham District Council have a Dementia Friendly Coordinator, Sharon Cadman, and Sussex Police are in the process of completing an action plan in order to sign up as a member of the Horsham District Dementia Action Alliance.</p> <p>A gap in the service provision for supporting carers of disabled people has been identified and a meeting to discuss this issue and how best to meet these needs is to be held.</p> <p><i>Update: PCSO Poynter has been in contact with Sharon Cadman and discussed with Inspector McKnight. Further information has been passed to Chief Inspector Justina Beeken to review and consider Sussex Police’s commitment.</i></p>	
<p>10. Young Persons – supporting Horsham Matters</p>	<p>ASB team to liaise with Horsham Matters and identify ways in which we can provide support to the youth workers.</p> <p><i>Awaiting update from ASB team.</i></p>	

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with youth work.	<i>Horsham Town Centre PCSOs have been in liaison with Horsham Matters staff and youth workers at the Café Nero project (formally Costa Coffee project) held on Friday evenings.</i>	
11. Young Persons – Listening Lunches	Police to attend listening lunches at schools to encourage reporting of crimes and provide reassurance. <i>Regularly attended by PCSO Bicknell.</i>	
12. Young Persons – Junior Neighbourhood Watch	<p>Sussex Police to support NHW in the delivery of Junior NHW in our district schools.</p> <p><i>Action: Lou Hull checking to see if we can make another application to the PPAF to support JNHW as there is a cost implication to running the scheme and their funds are currently short.</i></p> <p><i>Update 1: Response re: funding from the Police Property Act Fund (PPAF)</i></p> <p><i>Hi Louisa</i></p> <p><i>Having looked into this further, the PPAF has already donated the maximum to the NHW Foundation with the agreement that they distribute as they see fit to the Junior NHW schemes. Sorry I couldn't help further.</i></p> <p><i>Kind regards,</i></p> <p>Amy Clark YSIT and PPAF Administrator, CJ</p> <p><i>Potential request from NHW to the CSP to help fund the continuation of JNHW.</i></p> <p><i>Update 2:</i></p> <p><i>Horsham NHW have reviewed their fundraising practices and have arranged for a street collection to be held in Horsham Town Centre on Saturday 7 May. There is also consideration of a quiz night to arrange additional funding.</i></p> <p><i>Horsham Neighbourhood Policing Team will continue to support the JNHW where possible by promoting the scheme in local schools.</i></p>	
13. Young Persons – publicising Op	Child Sexual Exploitation – use of social media, posters and local press articles to highlight this issue by all CSP agencies.	

Vulnerable Victims

Kite	<p><i>Sussex Police's CSE campaign is due to launch in 30 November 2015.</i></p> <p><i>Sussex Police CSE campaign now postponed until early 2016:</i></p> <p>The aim is to still launch all three phases by the end of the financial year, but the new timeline will now look like this.</p> <p>Phase 1 – Monday 18 January – Public and Parent and Carers</p> <p>Phase 2 – Monday 15 February – Children (known victims of CSE or those at risk of CSE), Friends and Siblings and Professionals</p> <p>Phase 3 – Monday 21 March – Taxi Firms, B&Bs and potential perpetrators</p> <p><i>Update: Campaign launched on above dates and was promoted via Sussex Police and Horsham Police social media accounts. Posters were distributed to key locations. CSE campaign was also promoted on the National Awareness Day on 18 March</i></p> <p><i>Horsham District Council Community Safety Team also supported the CSE National Awareness Day on 18 March via social media.</i></p>	
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Horsham District Community Safety Partnership

ACTION PLAN 2015 – 2016

Priority: Casualty Reduction. Road Safety Action Group

Outcome	The aim of the Group is to reduce the number of killed and seriously injured (KSI) on the roads in the District.			
Strategic Objectives		R	A	G
	<ul style="list-style-type: none"> To reduce road related casualties especially killed and seriously injured, through engineering, enforcement, and education within the boundaries of the Horsham District. Making people feel safer through education and awareness. Improve risk awareness through review and renewal of statistical data to reinforce and shape delivery of road safety the Horsham District. To increase the confidence and satisfaction levels reported by our communities. 			G G G G
Key Performance Indicators	<ul style="list-style-type: none"> Support the Department for Transport - Strategic Framework for Road Safety 2011 report, with national targets of : reducing deaths on the road by 37% to 1770 by 2020; and by 57% to 1200 and the reduction of the incidence of killed and serious injured on our roads by 70% to 10 000 by 2030. Work towards safer roads in Horsham District. Improve inter-agency co-ordination and co-operation in the area of communications, equipment, resources and training for RTC's. 			
Strategic Lead Partners	West Sussex Fire & Rescue Service			
Operational Delivery Lead	Richard Davy – Station Manager – Horsham. West Sussex Fire & Rescue Service			

Horsham District Community Safety Partnership

ACTION PLAN 2015 – 2016

Priority: Casualty Reduction. Road Safety Action Group

Action	Quarterly Progress Update	Status (R A G)
COSTS (Company Operator Safer Transport Scheme). Event aimed at the business community within West Sussex to promote safer driving.	Nothing planned as yet. Discussed at Jan RSAG. Package will be rewritten by SSRP team due to this being an older package and lack of current take up so requested to hold off any action until complete.	R
<div style="position: absolute; left: -40px; top: 50%; transform: translateY(-50%); font-weight: bold;"> P R O G R E S S I V E </div> New Driver/Rider Awareness Program. A continual Multi-agency program of sessions to promote safer driving for new rider/drivers.	<p>New concept to have NDA/NRA accredited has stumbled at the 1st hurdle – enquiries underway to check feasibility with other SSRP members; Casualty reduction lead Gavin Watts (ACO for WS Fire) will check with other services through CFOA on 19/01/16.</p> <p>Freshers Week at Collyers presented an opportunity to promote both. Neil Worth managed got the Student Council to publish a flyer to all students so we are hopeful of some uptake. No uptake from Collyers. These packages are going to be re-written by SSRP due to a currency refresh and lack of take-up.</p>	A
Community Speedwatch. Support for the local programs and to promote the scheme to new areas.	<p>Ongoing in Storrington and trying to achieve funding for another speed gun. RSAG supported request for additional funding through CSP which was turned down as this type of funding would be able to be supported throughout the District. Funding bid now put to Chanctonbury CLC and awaiting Sussex Police to see if they have a device available to loan Storrington. Loan device not feasible due to use by local Policing teams under the new Policing model. Funding awarded by CLC update 8th March.</p> <p>Billingshurst struggling to make their initial case for a scheme.</p>	G

Horsham District Community Safety Partnership

ACTION PLAN 2015 – 2016

Priority: Casualty Reduction. Road Safety Action Group

<p>Summer/xmas Drink Drive Campaign. Local provision for the national campaigns with multi-agency educational support for the build up to the action days.</p>	<p>Summer drink/drive event was cancelled due to clash with Mocktails finale. Xmas DD – during BRAKE event (24th Nov) bar runners around to the town pubs. RD distributing remainder of bar runners around outlying town and village pubs. Fire will plan to have an awareness event on the day before or day of the Police D/D action day in town if notified in time to arrange - carried out by E watch.</p>	<p>G</p>
<p>Bikeability Cycle Training. Cycle training delivered into schools for ages 10-11.</p>	<p>Ongoing in schools.</p>	<p>G</p>
<p>safer Vehicle Day. A multi-agency event aimed at ensuring that drivers and cars are equipped for autumn/winter driving.</p>	<p>Coincided this with firefighters charity carwash event 5th March concentrating on child seats. Winter car safety gift sets given away as draw prizes at BRAKE event 24th Nov – free draw to all who signed up to the Pledge. BRAKE pledge and draw also employed at Piazza Italia and new mature driver survey with offer or evaluation session.</p>	<p>G</p>
<p>Junior Road Safety Officers. Appointment of Junior road safety officers to support school road safety officers. Updates to incorporate Urban/Rural footsteps.</p>	<p>Ongoing in schools with good take-up</p>	<p>G</p>
<p>Junior Citizen. An event for year 6 children across the District where input is delivered from multi-agency teams including the following:</p> <ul style="list-style-type: none"> • Cycle safety • Road crossing • Assessing road dangers • Making decisions on their own 	<p>Completed 2015 and 2016 for HDC</p>	<p>G</p>

Horsham District Community Safety Partnership

ACTION PLAN 2015 – 2016

Priority: Casualty Reduction. Road Safety Action Group

<p>Safe Drive, Stay Alive. Education for new and pre-drivers delivered in a theatrical environment in an emotive and hard-hitting way, influencing behaviour and attitude on the roads.</p>	<p>Completed in HDC schools for 2015/16. Collyers will event will be held at Horsham Arts Centre 1st Nov 16</p>	<p>G</p>												
<p>Driver training. Sussex Police offence diversion courses. Provide educational training sessions to selected Horsham District drivers/riders as an alternative to a fine and points when selected driving offences have been committed.</p>	<p>Ongoing through Sussex Police</p>	<p>G</p>												
<p>Mocktail Apprentice. The aim - empowering young people to explore safe, responsible alternatives to alcohol. Delivered by the MA team this concept dovetails perfectly into the "life-long learning" aim of the modern Fire & Rescue Service and CSP by providing information on alcohol with the associated danger when combined with driving. This is valid for the young people as they mature into drivers but it is just as relevant for them as passengers and lets them know that they have a choice.</p>	<p>Mocktail dates supplied as follows which will be supported by FRS and CSP partners. Unfortunately this is a scaled down version due to less funding being available.</p> <p style="text-align: center;">Finale 11th May 16 .</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Farlington</td> <td style="padding: 2px;">4th March 2016</td> </tr> <tr> <td style="padding: 2px;">Forest</td> <td style="padding: 2px;">28th April 2016</td> </tr> <tr> <td style="padding: 2px;">Rydon</td> <td style="padding: 2px;">12th February 2016</td> </tr> <tr> <td style="padding: 2px;">Tanbridge1</td> <td style="padding: 2px;">26th January 2016</td> </tr> <tr> <td style="padding: 2px;">Tanbridge2</td> <td style="padding: 2px;">27th January 2016</td> </tr> <tr> <td style="padding: 2px;">Steyping</td> <td style="padding: 2px;">21st April 2016</td> </tr> </table>	Farlington	4th March 2016	Forest	28th April 2016	Rydon	12th February 2016	Tanbridge1	26th January 2016	Tanbridge2	27th January 2016	Steyping	21st April 2016	<p>G</p>
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Horsham District Community Safety Partnership

ACTION PLAN 2015 – 2016

Priority: ALCOHOL AND DRUGS

Outcome	To reduce the harm caused by drugs and alcohol to individuals, families and our communities.
Key Performance Indicators	<ul style="list-style-type: none">• Increase in use of prevention and early intervention services• Reduction in number of alcohol related crimes• Reduction in road traffic collisions where drugs and alcohol are considered a causation factor• Reduction in violent and acquisitive crimes where drugs and alcohol are considered a causation factor• National, regional and local campaigns promoted.• Increase in Hub client referrals for extended brief intervention with clients who are drinking at risky levels
Strategic Lead Partners	Joint Leads – WSCC Public Health / Sussex Police / Horsham District Council / CCG's
Operational Delivery Lead	Greg Charman (Health and Wellbeing / Community Safety Manager – Horsham District Council)

Horsham District Community Safety Partnership

ACTION PLAN 2015 – 2016

Priority: ALCOHOL AND DRUGS

Action	Lead Agency	Progress	Status (R A G)
<p>1. Highlight strategic issues seen as current blockages (such as dual diagnosis and commissioning services) to the appropriate board and or with local politicians to discuss and resolve.</p>	<p>Simon Dean</p>	<p>The group will have a voice and can communicate with local boards. The group’s role should be highlighted in different meetings and blockages and strategic issues should be fed back. The group should not ignore the fact we have numerous representatives from different services.</p> <p>There is a need to have things locally based, not just based in Horsham, and also to make sure Horsham doesn’t fall through the gaps. The main issue that was noted from networking event is that HDC need to keep people informed.</p> <p>The group identified difficulties with both differing, and dual diagnosis. HDC are required to work in partnership with other teams if people have multiple needs. There can often be confusion when residents present with multiple issues.</p> <p>Dr David McKenzie of Rudgwick, CCG (Mental Health lead) is very keen to get to grips with historical problems. Dr McKenzie will be invited to come to the next meeting to update the group. It was also suggested that other invitees include Philippa Gibson, and Arabella McDermot of CRI The Health and Wellbeing Service will be focussing on dual diagnosis in the next year.</p> <p>Update – Dr McKenzie is due to meet with Horsham and Mid Sussex on 28/07 for discussion on this topic.</p> <p>UPDATE (29/07/15) – David McKenzie was unable to attend the meeting due to another commitment but has said he will come along to the next meeting. David was having very productive discussions on this topic with CRI although things have changed which has slowed the general conversations and there was a lack of a key contact point. Simon and David will be making contact with Philippa Gibson or Jane Ward / Holly Yandall regarding the Drug and Alcohol Contract which CRI have previously been delivering. The clinical level of the contract is the issue and as the procurement process is underway the CCG are keen to input into the specification. UPDATE</p>	

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Priority: ALCOHOL AND DRUGS

		<p>(04/11/15) – Holly Yandall updated the group that the new substance misuse contract has been awarded to CRI which will take effect from May 2016 but between now and then we are in a mobilisation period during which time we can enter a dialogue with Public Health to ensure these key strategic issues are dealt with and factored in to the new contract.</p> <p>Action – The DAAG to write to Holly to ensure the issue of dual diagnosis is flagged during the mobilisation period. Letter to be received by 17th Nov 2015.</p>	
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 21</p> <p>2. Develop a referral pathway flow chart to enable CSP partners to signpost accordingly including the promotion of the new West Sussex Integrated Drug and Alcohol Service launched on 4/5/14.</p>	<p>Dan Barritt</p>	<p>It was agreed that the panel would create a flowchart of which employee comes from where and whom is involved with each issue. Think Family are keeping the Panel aware of the things they do, and will need to be included in the flowchart. The need for both child and adult inclusive charts was identified.</p> <p>Dan Barritt to develop and circulate the flow chart following last year's work on this action.</p> <p>UPDATE (29/07/15) – 1st draft complete and will be circulated to partners for use by end Aug 2015. Feedback has been obtained from members of the group electronically. Dan will make the final changes and circulate it to as many providers as possible in both electronic (flyers, poster and cards) and hard copy format with version control numbers to be included. The group would like a press release developed to support the launch of the pathway. The group would like the materials distributed prior to alcohol awareness week.</p> <p>UPDATE (04/11/15) – Dan Barritt explained the background to the pathway and why it was developed. The pathway leaflet will now be distributed to professionals with accompanying promotional messages timed for release in conjunction with Alcohol Awareness Week. Dan Barritt / Alison Weeks to develop an information pack of local services to be built and distributed with the pathway.</p>	
<p>3. Raise awareness of the issues surrounding legal hi</p>	<p>Dan Barritt / Kirsty Lindgren</p>	<p>It was noted that there is an increase of Legal High (NPS) products on the market due to changes in chemical make-up. SD enquired about the training in Brighton (Drugs train) and whether the group could send someone to attend or get feedback from people who have attended. DB will liaise with</p>	

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contacts regarding training that could be provided.

Legal high information in schools was discussed. Concern was raised regarding telling students that legal highs are readily available. It was suggested that HDC learn from other areas in the country to help make sure we are consistent. A drug focussed workshop has been agreed for later in the year and it was agreed that Legal Highs would be a feature of the workshop. Professionals could be brought together to train/talk/educate attendees. Check with schools network to see if there is anything in school at the moment. See what PHE have with this around the country and 'Your Space' to see if there is already anything on there. It was noted that this is not just a young person's issue.

DB with KL supporting. KL will contact community safety group to see if there is anything happening.

UPDATE 29/07/15 – Training sessions organised for partners on 25/09 and 16/10. Each session will have up to 18 individuals from a variety of organisations. The sessions will raise awareness of the issues / screenings and treatment services. To date CRI / ARK / SECAMB / GP's / School Nurses / ASB Team / Y Centre / Police / Youth Workers / Probation Officers will all be coming along. The training will link to point no. 13 around a workshop event towards the end of the year.

UPDATE 27/10/15 – Training complete and feedback below in the attached document.


Postcourse
Questionnaire Feedback

Horsham District Community Safety Partnership

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Page 23	<p>4. Promote the free Alcohol Identification and Brief Advice (AIBA) training (delivered by Drug Train) to non-alcohol specialists, e.g. primary care staff, wellbeing advisors to help identify alcohol misuse and signpost to services.</p>	<p>Kirsty Lindgren</p> <p>Following previous success, Drugtrain has been commissioned by WSCC to provide Free Alcohol Identification and Brief Advice Training; details can be found at the following address. http://www.drugtrain.org.uk/iba_west_sussex.html Panel members are asked to filter this down to staff. Ark volunteers and Wellbeing staff have attended the AIBA (Alcohol Identification and Brief Advice) training and consider it to be highly recommended. The following dates are available to be booked, please liaise with Kirsty Lindgren for details.</p> <p>2.6.15 - County Hall North, Horsham, two half day sessions</p> <p>19.6.15 – County Hall Chichester, full day</p> <p>UPDATE (29/07/15) - Kirsty to liaise with DrugTrain for more dates between now and March 2016. Kirsty to circulate to the group for onward promotion.</p> <p>UPDATE (04/11/15) – Holly to find out whether there are further scheduled DrugTrain courses although in future due to the contract ending there will be nothing added beyond end of 2015. CRI under the new contract may be able to backfill the training but this is being explored by Holly who will feed back to the group.</p>	
	<p>5. Develop a package of age specific campaigns relating to drugs and alcohol and promote via a communications plan to be owned by the multi-agency drug and alcohol working group.</p>	<p>Alison Weeks / Bev Young</p> <p>This activity is already in what the Health and Wellbeing Service deliver and it is recognised that being age specific is important; there is a need to identify our target audience including those who are at risk, e.g. businessmen, and home drinkers.</p> <p>The group are keen to make sure we don't duplicate campaigns, but take the lead and produce something new. The Wellbeing team does 'Dry January'; WSCC do 'Don't Bottle it Up'; there are alcohol tests online; and Alcohol Awareness week in November.</p> <p>The panel will take an active role in promoting campaigns, this will be the first thing the group will</p>	

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Page 24		<p>do with the lead into dry January.</p> <p>It was noted that when an organisation campaigns about Alcohol Awareness, attention is drawn to the negatives. The group identified the need to promote the good alternatives and will work to support the licensees to promote the positives.</p> <p>UPDATE (29/07/15): Links to item 10. Alcohol Awareness Week is next up followed by Dry January. Bev and Alison to collate information and liaise with the group to formulate a plan.</p> <p>Bev to meet with Chris to identify what opportunities exist with licensees (retail and licensed premises). UPDATE (04/10/15) – Bev has met with Chris and other H&W hubs have held wellbeing events within licensed premises which has worked well. Bev is exploring whether we can put key H&W messages out to licensed premises via existing communications channels such as newsletters. UPDATE (04/10/15) – Alison Weeks will be promoting AAW at Horsham Station and Horsham Hospital. Parkside and Waitrose, Steyning Leisure Centre and Horsham Library are other potential venues. Alison Weeks and Bev Young will put out key messages through Bev’s workplace newsletter. Dry Jan will launch this week and Public Health are aiming to liaise with District’s over the plan to ensure maximum exposure.</p> <p>The Road Safety Brake Event is happening on 24th Nov (10am – 2pm), Horsham Carfax focussing on Drink / Drunk Drive. Theme is Drive Less, Live More. Public Health Resource Centre will be loaning kit for the event. Any organisations wishing to take part can do so by contacting either Neil.worth@horsham.gov.uk or Richard.davy@westsussex.gov.uk</p>	
6. Maximise the impact of the new Alcohol Advisor specialist within the Health and Wellbeing Team using	Dan Barritt	<p>Dan Barritt remains in the post of HDC Alcohol Advisor alongside his role as Health and Wellbeing Manager, although a replacement is due to start very shortly. Dan has worked up a range of messages/promotional information including working closely with Beverley Young as Workplace health Co-ordinator and offering services to employees identified as at risk drinkers. Sensitivity/diplomacy required as there is no wish to jeopardise the clients employment from</p>	

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<p>publicity wherever possible and signposting to the service.</p>		<p>workplace so referral is highly confidential – may result from individual health checks or from an occupational health referral process for Human Resources Departments in workplaces. Dan has also had a good response from GPs with the assistance of Dr Simon Dean helping the process and there are many telephone enquiries dealt with, Lisa Burrell confirmed this.</p> <p>UPDATE (29/07/15) – Alison Weeks began as the Alcohol Wellbeing Advisor on 22/06 and is fast developing a full caseload (21 clients presently). Alison has also started to develop new publicity materials to promote the service and is looking at best locations for the materials. Alison has been looking at how people access the service and developing a general support directory.</p>	
<p>7. Young Persons Support Network.</p>	<p>Dann Morris</p>	<p>Scope the idea of Horsham Matters establishing a support network specifically aimed at young people who are living with family or friends who have substance misuse issues.</p> <p>UPDATE (29/07/15) – Dan B and Dann M met recently with Helen Sare (Horsham Matters) about support for younger people. Currently no family and friends adult meeting in Horsham which is seen as a considerable gap. Greg to liaise with Dann M to ask for an update to be circulated to the group electronically.</p> <p>UPDATE (04/11/15) – Dann Morris outlined the following activity:</p> <p>The PASS (Parental Alcohol & Substance Support) Group has been running since April</p> <ul style="list-style-type: none"> · It runs twice a month on a Monday night 7.30-9.00 in Roffey · The group has had limited up take from young people although it has been advertised through FINDitOUT, Youth Clubs and Schools <p>· Helen Sare and Dann Morris are meeting on Friday in the aim of increasing the uptake</p>	

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Page 26		<p>Additional work also taking place:</p> <ul style="list-style-type: none"> · Running a young person’s Drop In 11-1 on a Friday in the Y-Centre · Advising parents on issues regarding their children’s drug or alcohol use (Advertised through Social Media) · Working closely with Carers Support regarding referrals · Working closely with FINDitOUT regarding referrals · Establishing a support network in Collyers · Engaging with all youth clubs in the District in the coming months 	
	<p>8. Promote the Sussex Police Alcohol Diversion Scheme and encourage wider use and partnership involvement.</p>	<p>Howard Hodges</p> <p>The Sussex Police Alcohol Diversion Scheme enables fines resulting from alcohol convictions to be reduced when the perpetrator attends a drinking awareness course after arrest.</p> <p>It is not possible to be referred onto the scheme; it is something that happens following arrest but it is possible that offenders could be followed up after the course and, potentially referred into other services including the Wellbeing team.</p> <p>Howard Hodges (District Commander) to request somebody from Sussex Police to come in and explain more about the scheme to the group to explore what value could be added by other services.</p> <p>UPDATE (29/07/15): Greg to speak to Howard to find out where we are with this action.</p> <p>UPDATE (27/10/15): Howard Hodges has invited Emily Beck along to the Drug and Alcohol Action Group on 04/11/15 to provide an overview of the programme and establish whether we can add value locally and or raise awareness of the programme.</p> <p>UPDATE (04/11/15) – Emily Beck joined the meeting as a guest and explained that Druglink run the ADS for Sx Police. The scheme has been very successful in other forces. Sx Police introduced the</p>	

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Page 27		<p>scheme in 2013 but it failed initially with just 11 referrals made in the first 12 months. Emily Beck now has the lead for Sx. Police and has discussed the programme at length making a series of improvements.</p> <p>The programme is 3 hours in duration and is aimed at binge drinkers to educate on the risks to health, financial implications. The course is a positive experience and is highly interactive with lots of involvement from those taking part. Courses also focus on the individuals' issues and the risks involved. Druglink run the course and Sx. Police make the referrals but as things stand people cannot make self-referrals.</p> <p>If a person receives a Fixed Penalty Notice, the leaflet goes out and the referral goes to Druglink who make contact within 10 days. Druglink are under contract with Sx. Police and is reviewed annually. Instead of paying £90 for a FPN, attendees pay £45 towards the cost of the course.</p> <p>Sx. Police can do referrals for Community Resolutions for offences such as criminal damage, theft etc involving alcohol. This means that people under 18 yrs can attend via this route.</p> <p>Total numbers of attendees is now up and rising, although referring officers awareness needs to be further raised. If people do not attend, the FPN returns to £90. Courses are run as often as they are needed once the minimum number of 5 attendees is reached.</p> <p>Action – Dan Barritt to send electronic copy of the Substance Misuse Pathway (Horsham District) to Emily Beck to provide that information to the Druglink trainer/s. Dan to liaise with Emily over other materials that can be used by Sx. Police in the custody suites.</p>	
	9. Establish closer working links between partners to make more effective and proactive use of HDC's Statement of Licensing	<p>Chris Boyle</p> <p>It was agreed that not enough is known by the group about licensing activities and there is a requirement to gain a better understanding about what licensing locally involves.</p> <p>Chris Boyle (HDC) and Oli Robinson (Sussex Police) are to be invited to a future meeting to provide an overview and establish whether there are any gaps or issues and or whether better use could be</p>	

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Page 28	<p>Policy for Regulated Entertainment, Late Night Refreshment and the Sale and Supply of Alcohol January 2014.</p>	<p>made of the licensing Policy.</p> <p>UPDATE (29/07/15): Chris came to the meeting and explained that the Licensing Act centres around 4 key objectives. Public Safety, Prevention of Crime and Disorder, Prevention of Public Nuisance and the protection of children from harm. There is talk of bringing a 5th objective in which is the promotion of Public Health. Applications are received by HDC's Licensing Team as the responsible authority and another 9 agencies. Chris looks at the applications to check the information is accurate. There is a 28 day consultation period from the other 9 responsible authorities. Once the license is granted it is for the life of the building unless it is surrendered or revoked. Chris issues personal licenses which are again for life. Works closely with Sx. Police around information sharing etc. License Reviews take up a lot of time. Chris undertakes spot checks and where required takes the necessary action. HDC issues Temporary Event Notices for up to 7 days, 12 times each year, for up to 499 people (including staff and performers).</p>	
10. better use of shared communications routes with partners, including	Beverley Young	<p>Bev Young reported that this is really about wider/shared use of messages through available partner routes (not just responsible retailer scheme). Amend the action point to read. Bev had sent out email to group members asking if they could identify potential opportunities. Replies have come back. List of responses:</p> <ul style="list-style-type: none"> • Hazel Lamb at the Ark shared Homeless Link on the PIE (Psychologically Informed Environment) approach http://www.homeless.org.uk/connect/blogs/2014/oct/23/power-of-pie) • Bev Young met with 2 WSCC TS managers (Julian Carrington was compiling Directory of Alcohol Related Services (now with MH/Dann Morris & Dan Barritt (?)) to integrate into work 	

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Page 29		<p>on pathways – near to completion in hard copy format)</p> <ul style="list-style-type: none">• Carla Dow, NHS CCG Head of Communications and Engagement (her email was forwarded by Alison Hempstead CCG) offering some help in promoting messages on their Surrey Sussex NHS website and local media weekly noticeboard. Bev is to contact her directly.• HDC have their own social media pages including a Wellbeing Hub Facebook page that is used for promoting campaigns, healthy living advice, local health checks, etc.• Knowledge Hub – LGA host a website which has lots of different networks/groups useful to the Alcohol and Drugs Action Group. WSCC PH have recently set up Group called “West Sussex Alcohol Programme Network” and currently has 20 members, there are also useful documents, e.g. Alcohol Concern ‘Blue Light’ Project manual and online forum includes SHORE evaluation/costs etc. document of pilot West Sussex pop up hubs.• Bev to send email to AA and AlAnon too. <p>UPDATE (29/07/15): Bev has spoken with Robin at AA but AA would not be involved in public messages other than how people can find AA. Bev reminded the group that we should view the knowledge hub (see above).</p> <p>UPDATE (04/11/15) – Bev Young to develop a Communications Planner with input from all partners to establish key events / dates. Bev to develop a template to be sent out to all to populate.</p>	
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Page 30	<p>11. Investigate blockages for people accessing <u>local</u> support services and ensure changes reflect best practise from other schemes and pilots.</p>	<p>Alison Weeks/ Dan Barritt</p>	<p>Develop the means to survey local users to establish the specific issues.</p> <p>Update – Not progressed but a feature of the Alcohol Wellbeing Advisor’s role.</p> <p>UPDATE (29/07/15): Lots of local blockages with anecdotal evidence in existence to evidence this. The blockages exist in the middle tier of the service providers and the H&W service are seeing inappropriate referrals being made. Davinia Springer said that the problems are recognised and within the new contract alterations will be made although in the mean-time there are people in the system currently who need help and are not getting it. This issue will be taken up with CRI in the forthcoming meeting to be attended by Simon Dean. Greg to invite Philippa and Jane to the next meeting with a focus on this topic. Dan and Alison to provide evidenced examples. The overall aim is to re-enforce how the problems must not be repeated in the new contract.</p> <p style="color: red;">UPDATE (04/11/15) – Holly Margetts to send out dates for the series of substance misuse mobilisation workshops for anybody wishing to attend. This action very much links to item no. 1 and the proposed update from the same date.</p>	
	<p>12. Assist the Churches Together ‘ARK’ project to find new premises.</p>	<p>Greg Charman / Lisa Burrell</p>	<p>The group consider the work of ARK locally to be invaluable when it comes to providing local individuals with the means to break the cycle of street drinking and rough sleeping by working with partners to develop ‘routes out’.</p> <p>Current information suggests that there are six rough sleepers in Horsham, and the same crowd of around six to ten street drinkers. Following the designated public place order, the street drinking is now not occurring in the town centre but more in residential areas, putting tenancies at risk. Without support it is likely that this problem would increase in turn leading to evictions.</p> <p>CRI see people at the Ark which has become something of a one stop shop, however the United</p>	

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Page 31		<p>Reform Church have asked the ARK to leave after September 2015 and so new premises are required.</p> <p>UPDATE (29/07/15) – No further progress to date. There has been dialogue with the Worthing Churches Homeless Project and the ARK would be expected to be part of the project. In terms of the ARK the property is due to be returned in 4 weeks' time and the client base (currently 90 people) will be unsupported. This could have a considerable impact upon other local services.</p> <p>UPDATE (27/10/15) - Following the closure of the Ark, Sarah Burfoot of St Mungo's Broadway has located many of her rough sleeping clients attending the Salvation Army drop in service on Thursday evenings in Horsham. There are several individuals who had previously been known to rough sleep are now sofa surfing and staying with friends and although this is not sustainable it enables them to be somewhere warm and dry as we proceed to work with them to access sustainable accommodation over the winter months.</p> <p>Many of the individuals have informed Sarah that they are based on the outskirts of Horsham either sofa surfing or camping and only travel into the town on Thursday evenings to access the drop-in service. With this information in mind, St. Mungo's have decided that for the assessment evening, it would make sense for this to take place on Thursday 12th November instead of Wednesday 11th. During the evening of the 11th Nov, St. Mungo's are going to be conducting training for lead volunteers of the Horsham night shelter with Horsham Matters staff member Ruth. St. Mungo's will be speaking to the lead volunteers about how to support vulnerable clients, tools to engage people in conversation and how to manage risk etc. It is hoped that this partnership working will enable some of the most vulnerable individuals to access services over the winter this year.</p> <p>St. Mungo's are currently communicating with the service manager and volunteers at the Salvation Army about working in partnership going forward, to share information relating to rough sleeping and conducting rapid assessments and reconnections where required.</p>	
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<p>13. Establish a drug focussed workshop event for partners in the second half of 2015 to mirror the alcohol event held in June 2014 with the objective of establishing service gaps and issues.</p>	<p>Greg Charman</p>	<p>The 2014 Alcohol workshop held at South Lodge event last year was seen as very positive and the would like to hold a drugs focussed workshop in 2015. Last year’s event was organised by the Wellbeing Team and it was felt that the team could take the lead again this year. The date is to be finalised but it was considered that it should be later in the year, perhaps September time and a key focus for the workshop should be Legal Highs.</p> <p>UPDATE (29/07/15) – Date not yet set as awaiting Legal High Training which will be a major focus of the event. Date to be considered during the meeting as something to work towards.</p> <p>UPDATE (27/10/15) – Decision taken by Greg Charman not to proceed with the planned workshop as it needs some scoping work and clearer objectives. The recent training has re-framed thinking in this regard and as such it is hoped that the Drug and Alcohol Group will assist in developing the programme and the event would instead be run in 2016.</p> <p>UPDATE (04/11/15) – The group considered the session and would like the following included on the conference programme:</p> <ul style="list-style-type: none">- Legislative Changes / Harm Reduction (specifically synthetic cannabis) – Kevin Fleming- CRI – New contract and how to manage the emerging issues- Trading Standards – local activity <p>Greg to circulate an electronic draft programme to the group for consideration with a view to running the conference in Spring 2016.</p>	
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<p>14. Research best practice from other localities assessing the benefits / relevance to Horsham CSP of new initiatives such as Street Pastors, Water Angels and Taxi Marshals</p>	<p>Beverley Young</p>	<p>Bev Young commented that she had met with WSCC Trading Standards Managers who have developed 2 checklists for onward communication after a premises inspection by District Council (one for District Environmental Health Officers to inform County TSOs and vice versa) that include reference to license on display and use of open pourers. Trading Standards also have communication with local Licensing Officers if needed regarding Licensing issues, e.g. Licence Review may be actioned (none in this year across Horsham). Bev Young also mentioned that Trading Standards have flagged that 'Legal Highs' have been targeted in a Kent Trading Standards Initiative and that this may be the next problem facing them. Regulators are talking to each other about this and it may be appropriate for Horsham District.</p> <p>Bev Young reported that DS at WSCC had been invited to present idea of Water Angels at Horsham Pubwatch meetings, has worked in Crawley. Greg Charman has agreed to talk to Horsham Pubwatch on this.</p> <p>UPDATE (29/07/15) – Davinia Springer due to attend Horsham's Pubwatch on 04/08/15 to present to the group on the Water Angels project.</p> <p>UPDATE (04/11/15) – Holly will be looking at the Water Angels Programme into the future and Holly will find out if there are events planned for the Horsham District and share with members.</p>	
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Note to Readers:

Horsham District Community Safety Partnership

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15. *The above action plan will be refined in light of outcomes from West Sussex Alcohol and Drug Needs Assessment 2014 commissioned by West Sussex Drug and Alcohol Action Team and the resulting Alcohol Strategy/Alcohol Operational Plan.*
16. *The action plan links to the ongoing county wide strategic work aiming to explore issues relating to dual diagnosis and mental health needs associated with drugs and alcohol.*